



PRACTICAL HELP FOR BUSINESSES FUNDED COURSES AND QUALIFICATIONS TO IMPROVE THE SKILLS OF YOUR STAFF

Finding it more difficult to cope in the current economic situation? The Government is making lots of help available to employers and employees so that staff can improve their skills and qualifications, which will help improve productivity and business performance.

Skills and Qualifications are available through Best Training, a well-established training centre in Central Milton Keynes offering a wide range of training courses in a friendly, modern, comfortable environment. In many cases Government funding is now available to offset some or all of the course fees*.

Can your staff evidence the skills they use in the workplace? Best Training can offer **National Vocational Qualifications** (NVQs) through the Government Train to Gain initiative, the national skills Service that supports employers of all sizes and in all sectors. We can often access Train to Gain funding to offset part or all of the costs of an NVQ programme*. See www.traintogain.gov.uk for more details; and there is a separate factsheet on our NVQ PROGRAMME available to be downloaded.

Do your employees need help with Maths and English skills in the workplace? **Numeracy and Literacy** assessments and courses are available for staff who missed out on a Maths or English qualification and now need to improve their word and number skills. Our courses lead to the award of a National Certificate in Numeracy or Literacy from City & Guilds. Maths and English learning and exams will usually be FREE of charge*.

There is also a **Leadership and Management** programme to support owners, directors and senior managers to develop their skills. Again, there can be Government funding of up to £1,000 available to help with the costs*. Please see the separate factsheet on LEADERSHIP AND MANAGEMENT available to be downloaded.

And, coming shortly, there will be a **Response to Redundancy** initiative to help employers and staff when redundancy programmes are being considered or implemented*.

*(Government conditions apply about eligibility and availability of funding, please ask for details).

We also offer a wide range of affordable **Learndirect short courses** in Business and Management topics. See www.learndirect.co.uk or the “eCourses at work” page on www.bestmk.co.uk.

Centre owner Chris Orton says “In the past year we have helped hundreds of individual and corporate delegates to improve their skills and/or gain qualifications. We will help you find the right courses for you and your staff on customer service, administration, management, IT, and all other aspects of improving your business. When you enrol a group of learners we can even send a tutor to your site on a regular basis”.

More Information? Call 01908 261204 or email info@bestmk.co.uk quoting ref Business Help

